

**Village of Indian Head Park
201 Acacia Drive
Indian Head Park, IL 60525**

**MEETING MINUTES
BOARD OF TRUSTEES**

“Pursuant to 5 ILCS 120/2.06 (3) minutes of public meetings shall include, but need not be limited to a general description of all matters proposed, discussed, or decided and a record of votes taken.”

Thursday, May 8, 2014

7:30 p.m.

CALL TO ORDER – MAYOR RICHARD S. ANDREWS

The regular meeting of the Village of Indian Head Park Board of Trustees was held on Thursday, May 8, 2014 at the Municipal Facility, 201 Acacia Drive, and was convened at 7:30 p.m. by Mayor Richard S. Andrews. Village Clerk Joseph Consolo called the roll as follows:

ROLL CALL: JOSEPH CONSOLO, VILLAGE CLERK

PRESENT (AND CONSTITUTING A QUORUM):

Mayor Richard Andrews
Trustee Brian T. Bailey
Trustee Tom Hinshaw
Trustee Brenda O’Laughlin
Trustee Norman L. Schnaufer
Trustee Matt Walsh
Trustee Amy Jo Wittenberg

ALSO PRESENT:

John Brooks, Chief of Police/Administration
Steve Busa, Treasurer
Joseph V. Consolo, Village Clerk
Richard Ramello, Counsel, Storino, Ramello & Durkin
Edward Santen, Water/Public Works Superintendent
Dave Vandervelde, Christopher Burke Engineering

For the record, Mayor Andrews noted Board meetings are being videotaped by the Village as well as video or audio recordings by others.

PLEDGE OF ALLEGIANCE TO THE FLAG

Mayor Andrews and the Board of Trustees led the audience in reciting the Pledge of Allegiance to the Flag: *"I Pledge Allegiance to the Flag of the United States of America and to the republic for which it stands, one nation under God indivisible with liberty and justice for all"*.

MAYOR'S REPORT – RICHARD ANDREWS

Mayor Andrews reported the Easter Egg Hunt held on April 19th was a big success, the attendance was good. He thanked all the volunteers who helped on the date of the event, the students from LaGrange Highlands School who helped to fill the eggs with candy and our corporate sponsor, Walgreens in Indian Head Park that donated all of the candy for the Easter Egg Hunt. Mayor Andrews noted a draft budget with memorandum was presented to the Board by the Finance Committee. He asked the Board to review the budget documents over the next three weeks, to provide input by May 29th with suggested changes and to send those comments to Dave Brink by email. After that date, a complete listing will be compiled of all input from the Trustees including input from Norm Schnauffer and Brenda O'Laughlin who worked with the Finance Committee. Mayor Andrews stated after May 29th, Dave Brink will forward the compiled list of input on the budget to the rest of the Trustees and the matter would be taken up at the Thursday, June 12, 2014 Board meeting. Mayor Andrews asked the Board to consider a special Board meeting for Thursday, June 26th if the Board is unable to finalize the budget at the June 12th meeting. He noted the Board will decide whether a special meeting is needed at the June 12th meeting.

Mayor Andrews stated that he and Chief Brooks had an opportunity to meet with representatives of Pace Bus Service concerning the possibility of generating some revenue for the Village through the installation of a bus shelter. He noted other towns are generating income from bus shelters along the Pace bus routes with advertising that is sold for display on one side of the shelters. Mayor Andrews stated Memorial Day will be commemorated soon and he asked everyone to remember all of our armed forces service members and families that have lost loved ones in defense of our country.

CONSENT AGENDA

Reappointment of Diane Andrews to the Planning/Zoning Commission for the term ending April 13, 2017

Reappointment of Jack Yelnick to the Planning/Zoning Commission for the term ending April 13, 2017

Mayor Andrews entertained a motion to approve the Consent Agenda. Trustee Walsh moved, seconded by Trustee Bailey, to approve the consent agenda. Motion carried by voice vote (5/1/0). Trustee Hinshaw was opposed.

Mayor Andrews asked Trustee Hinshaw why he is opposed to the reappointments to the Planning/Zoning Commission. Trustee Hinshaw stated there was no discussion about the appointments and he was interested to know if there were other people interested. He asked if there is a process to let the community know that the terms were expiring and to invite people to ask questions about it. Mayor Andrews stated in light of the fact that the Planning/Zoning Commission is renovating 64-1, the zoning code, and the members have prior experience, he did not solicit any interest and thought it would be prudent to have experienced commissioners to re-write and update the zoning code.

APPROVAL OF FINANCIAL REPORTS

Financial Report for the Month ending March 31, 2014

Financial Report for the Month ending April 30, 2014

Treasurer Busa stated with regard to the April financial statement, Dave Brink did an excellent job working on getting the financial statement done, he worked on it over the weekend on his own time and wanted to get it done with it being the last month of the fiscal year.

Treasurer Steve Busa presented the financial report for the months ending March 31, 2014 and April 30, 2014. For the month of March, he noted: total revenues were \$449,543.60; expenditures were \$253,777.72 and fund balances in all accounts at the end of March were \$1,607,390.49. For the month of April, he noted: total revenues were \$440,991.77; expenditures were \$401,497.99 and fund balances in all accounts at the end of April were \$1,534,446.75. Trustee Schnaufer moved, seconded by Trustee O'Laughlin, to approve the financial report for the month ending March 31, 2014, as presented by Treasurer Busa. Motion carried by unanimous roll call vote (6/0/0).

Ayes: Trustees: Bailey, Hinshaw, O'Laughlin, Schnaufer, Walsh, Wittenberg

Nays: None

Absent: None

Trustee Schnaufer moved, seconded by Trustee O'Laughlin, to approve the financial report for the month ending April 30, 2014, as presented by Treasurer Busa. Motion carried by unanimous roll call vote (6/0/0).

Ayes: Trustees: Bailey, Hinshaw, O'Laughlin, Schnaufer, Walsh, Wittenberg

Nays: None

Absent: None

APPROVAL OF BOARD MEETING MINUTES

Minutes of the Regular Board Meeting – April 10, 2014

After review of the regular Board meeting minutes, Trustee Walsh moved, seconded by Trustee O'Laughlin, to approve the April 10, 2014 meeting minutes, as amended. Trustee Hinshaw's suggested changes were incorporated into the April 10th meeting minutes. Motion carried by unanimous voice vote (6/0/0).

QUESTIONS AND/OR COMMENTS FROM THE AUDIENCE – AGENDA ITEMS ONLY

None

AGENDA ITEMS (DISCUSSION AND A POSSIBLE VOTE MAY TAKE PLACE)

1. ***Resolution Expressing Official Intent Regarding a Certain Capital Expenditure to be Reimbursed from Proceeds of an Obligation to be Issued by the Village of Indian Head Park, Cook County, Illinois. (Resolution #R5-14-1).***

Mayor Andrews stated a resolution was presented to the Board regarding a resolution expressing official intent regarding a certain capital expenditure to be reimbursed from proceeds of an obligation to be issued by the Village of Indian Head Park, Cook County, Illinois. Mayor Andrews asked counsel if the purpose of this resolution is to allow us to charge off to the bond issue any expenses we have relative to the bond issue. Counsel Ramello stated the purpose of the resolution is to reimburse the Village for any expenses that may be incurred prior to receiving the proceeds from the bond issue.

Mayor Andrews entertained a motion to approve the resolution. Trustee Schnaufer moved, seconded by Trustee Wittenberg, to approve a resolution expressing official intent regarding a certain capital expenditure to be reimbursed from proceeds of an obligation to be issued by the Village of Indian Head Park, Cook County, Illinois. Motion carried by unanimous roll call vote (6/0/0).

Ayes: Trustees: Bailey, Hinshaw, O’Laughlin, Schnaufer, Walsh, Wittenberg

Nays: None

Absent: None

2. ***An Ordinance Providing for the Issuance of \$2,500,000 General Obligation Bonds, Series 2014, of the Village of Indian Head Park, Cook County, Illinois, for the Purpose of Providing for the Payment of Costs of Roadway Improvements within the Village, for the Payment of the Expenses Incident Thereto and Providing for the Levy and Collection of a Direct Annual Tax Sufficient for the Payment of the Principal and Interest of Said Bonds.***

Mayor Andrews stated that he understands from Counsel Ramello there is a motion to table item number two, which is an ordinance providing for the issuance of \$2,500,000 General Obligation Bonds, Series 2014 of the Village of Indian Head Park, Cook County, Illinois for the purpose of providing for the payment of costs of roadway improvements within the Village for the payment of expenses incident thereto and providing for the levy and collection of a direct annual tax sufficient for the payment of the principal and interest of said bonds.

Counsel Ramello stated the technical procedure would be to have a motion, second to approve and then a motion to table and a second on that motion. He noted a motion to table can be taken by voice vote but there is also an option for a roll call vote.

Trustee Walsh moved, seconded by Trustee O'Laughlin, to approve the ordinance. Trustee Walsh moved, seconded by Trustee O'Laughlin, to table the ordinance. Motion to table the ordinance was carried by unanimous voice vote (6/0/0).

3. ***A Resolution Authorizing the Execution of a Legal Services Agreement by and Between Storino, Ramello & Durkin and the Village of Indian Head Park, Illinois, for the Issuance of the Village's \$2.5M General Obligation Bond, Series 2014;***

Mayor Andrews stated Counsel Ramello has indicated a motion to approve and motion to table this item would also be in order. Trustee Hinshaw asked a question to clarify. He asked by approving the resolution and then tabling the resolution will it come back to Board. Counsel Ramello responded, yes. He noted by tabling the item it could be on the next Board meeting agenda. Trustee Bailey moved, seconded by Trustee Schnaufer to approve the resolution. Trustee Bailey moved, seconded by Trustee Wittenberg, to table the resolution. Motion carried by unanimous voice vote (6/0/0).

4. ***A Resolution Authorizing the Execution of a Legal Services Agreement by and between Chapman and Cutler, LLP and the Village of Indian Head Park, Illinois, for the Issuance of the Village's \$2.5M General Obligation Bonds, Series, 2014;***

Mayor Andrews stated Counsel Ramello has indicated a motion to approve and motion to table this item would also be in order. Trustee Schnaufer moved, seconded by Trustee Walsh, to approve the resolution. Trustee Wittenberg moved, seconded by Trustee O'Laughlin, to table the resolution. Motion carried by unanimous voice vote (6/0/0).

5. ***A Resolution Awarding a Contract and Authorizing the Issuance of a Notice of Award for the 2014 Road Improvements Project for the Village of Indian Head Park, Illinois;***

Mayor Andrews stated Counsel Ramello has indicated a motion to approve and motion to table this item would also be in order. Trustee Walsh moved, seconded by Trustee O'Laughlin, to approve the resolution. Trustee Wittenberg moved, seconded by Trustee Schnaufer, to table the resolution. Motion carried by unanimous voice vote (6/0/0).

6. ***An Ordinance Waiving Bids, Awarding a Contract and Authorizing the Issuance of a Notice of Award for Water Main Improvements for the Village of Indian Head Park, Illinois;***

Mayor Andrews stated Counsel Ramello has indicated a motion to approve and motion to table this item would also be in order. Trustee Walsh moved, seconded by Trustee Bailey, to approve the ordinance. Trustee Walsh moved, seconded by Trustee O'Laughlin, to table the ordinance. Motion carried by unanimous voice vote (6/0/0).

7. ***Approval of an Ordinance and Contract for Police Patrol by the Indian Head Park Police Department for the Period of May 1, 2014 through April 30, 2016 between the Village of Indian Head Park and the Township of Lyons;***

Mayor Andrews stated the Village has provided hireback police protection service to unincorporated areas of the LaGrange Highlands by virtue of a contract with the Township of Lyons. He noted the current contract expired April 30, 2014. However, an opportunity to rebid the contract presented itself and came to his attention after the March Board meeting and the deadline for the bid was prior to the April Board meeting. Mayor Andrews stated Chief Brooks worked on this matter and the net result was a bid that was submitted for \$32.72 per hour, the charge for the service was increased by \$2.00 per hour, 3,120 hours of patrol are provided each year, the last contract Indian Head Park was the only bidder and this contract there were two bidders (Indian Head Park and the Cook County Sheriff's Department). The county submitted a bid of \$34.00 per hour and Indian Head Park was the successful low bidder at \$32.71 per hour. Mayor Andrews stated the Village was waiting for the Township to award the contract before placing the item on the agenda for Board approval. He noted we pay our police officers who work the hireback \$19.00 per hour, there are administrative costs that we attribute each year at about \$500.00, \$6,635 for estimated car maintenance or repairs, \$7,500 attributed to social security and/or I.M.R.F. contributions, \$6,739.20 estimated fuel costs and \$1,823 for the share of liability insurance for the hireback through the Intergovernmental Risk Management Agency (I.R.M.A.).

Mayor Andrews stated as a remainder after factoring all expenses into the hourly rate, the remainder of \$19,578 (or \$6.28 per hour of the 3,120 hours) that is money from the hireback benefit over the years that would give the Village the ability to buy a new police vehicle every two years. Trustee Wittenberg asked if a police vehicle was in the contract. Mayor Andrews stated last summer a police vehicle was budgeted. However, since there was a budget deficit, the Board made a decision to take the police vehicle out of the budget but we will be able to do it this year. Chief Brooks stated the Township of Lyons under the prior contract was 3,120 hours multiplied by \$30.71. The Township paid the Village \$191,000 for that service and as a result with the two dollar per hour increase it will be a net increase to the Village of about \$12,947 over the two year contract period. Trustee Wittenberg asked if the Township has ever purchased a squad car for the hireback program. Mayor Andrews stated he does not recall the Township ever buying a police car but rather they give the Village money to budget for it and purchase the vehicle. Trustee Hinshaw asked if there was a line item in the budget when the Township gave the Village money for a car or if the car is bought out of revenue from the hireback program. Mayor Andrews stated he is not aware of a line item for the hireback contract because they are not providing the payment for a car but paying for hours of service as a lump sum and any money left over can be budgeted for a new car. Chief Brooks stated the car being used has 144,000 miles, it will be turned in this year and we will be getting a new car. He noted the Village uses a Village car on occasion as well as another car for the hireback.

Trustee Wittenberg stated although the police contract was already negotiated with the Township over the next two years we need to look at the contract and agreement itself to include pass through costs for gas, oil and other expenses as those increases are passed along to the Village.

She noted, for example, when you buy a cruiseline ticket if the price of oil goes up the price goes up so we should not be absorbing increases in expenses for motor fuel because we have a contract. Trustee Wittenberg stated if our costs go up on the Township's behalf, they should bear the expense of any fuel surcharges if those costs go up or if cost of operating the vehicle goes up so those can be included in the agreement before the contract is finalized. Mayor Andrews stated we had a lot of things going on with a new chief coming on board, the contract was expiring so we needed to decide whether or not to bid on the project, it is a good deal and when an officer is on the hireback he is available to backup our police when passing through town and the contract has been around for a long time. Mayor Andrews stated there is an average travel of the hireback vehicle of about 40 miles per shift with about 10 miles per gallon so an average fuel cost would be \$3.60 per gallon (the last contract was about \$3.33 per gallon) because we are exempt from some of the tax and fuel surcharges at the gas pump. Mayor Andrews stated that Sergeant Leuser and Chief Brooks looked at the contract and was satisfied we were not losing money on the old rate but with gas costs going up it was warranted to raise the rate by \$2.00 per hour. He noted the county submitted a bid of \$34.00 per hour.

Trustee Hinshaw stated there was a mention of a specific car with 144,000 miles on it but it does not matter what car is used for patrol because they are just paying us for a service. Chief Brooks stated we have some vehicles with mechanical issues and it would be much easier if we had one vehicle with one gas card but we cannot because it is not part of the contract. However, in the future that can be reviewed with a potential of one particular vehicle in the future only used for that purpose for the hireback shifts. Trustee Hinshaw stated there is a hireback map Exhibit A attachment to the ordinance that defines some areas noted as LaGrange Highlands but he was expecting a map that shows areas east of Acacia and Ashbrook and around the Highlands School and there may be some areas missing from the Exhibit A map. Trustee Wittenberg stated there are some broad areas of unincorporated Cook County up to 91st Street as well. Trustee Hinshaw stated he agrees with Trustee Wittenberg that the terms of the contract should be reviewed before the expiration of the next contract. Chief Brooks stated the Township of Lyons is very appreciative of the Indian Head Park Police Department patrolling these areas and has nothing but positive feedback from everyone with this reciprocal agreement. He noted there is a public safety advantage when an officer is working the hireback and they can assist the Indian Head Park Police Department if necessary when there is a situation and also our officer can provide backup on the Hireback area if there is a domestic disturbance so there is not one officer responding. Chief Brooks stated in the future he would look into the gas costs and other expenses as it relates to the hireback contract. Trustee Hinshaw requested a more detailed map of the hireback patrol areas. Chief Brooks stated he would obtain a more detailed map.

Trustee Schnauffer moved, seconded by Trustee Wittenberg, to approve an ordinance and contract for police patrol for the period of May 1, 2014 through April 30, 2016 between the Village of Indian Head Park and the Township of Lyons by the Indian Head Park Police Department. Motion carried by unanimous roll call vote (6/0/0). ***Ordinance #2014-9.***

Ayes: Trustees: Bailey, Hinshaw, O'Laughlin, Schnauffer, Walsh, Wittenberg

Nays: None

Absent: None

8. *Consideration of an Ordinance Amending Sections of Title 2, Administration/Personnel and Adding a Chapter Regarding Purchasing;*

Mayor Andrews stated a purchases ordinance was presented on the agenda last time and Trustee Walsh asked for the ordinance to be tabled to be able to look at the ordinance further as well as to have Chief Brooks look into it with surrounding communities. Chief Brooks stated he reviewed the purchases ordinance, he conducted research with a few communities on the procurement procedures compared to bidding, invitations to bid and notices of award of projects. Chief Brooks further stated generally what he found was somewhat varied. However, the Village of Brookfield purchasing threshold is \$20,000; LaGrange Park purchasing threshold is \$20,000, LaGrange purchasing threshold is at \$10,000 (that Village in 1997 increased the amount from \$5,000 to \$10,000); the Village of Hinsdale has a purchasing threshold of \$10,000 but they are in the process of changing it to \$20,000 by ordinance in the next 90 days. Chief Brooks stated he also checked with some other municipalities that are home rule that have a purchasing threshold of \$20,000. He pointed out there are not many purchases that would fall into the realm of getting competitive bids and most purchases with a few exceptions are relatively small so there needs to be some threshold. Chief Brooks stated the burden is to have budget administrative staff look for quotations, for example ten fire hydrants, if the threshold is \$10,000 we would need to get multiple quotes and get an abstract of offers and that will be taxing to staff.

Chief Brooks stated in reviewing some of the procedures from municipalities \$20,000 seems to be an adequate number for the Village to keep it at that range because there are not many procurements that would fall outside that range. He noted the Villages that have a purchasing threshold at \$10,000 are expressing that they wished it was \$20,000 and are working towards that goal. Mayor Andrews stated any time the Village would have to make a purchase that would exceed the \$20,000, competitive bids would be needed. Prior to that point the Administrator acting on behalf of the Village's best interest would authorize a purchase for a lesser amount. Mayor Andrews stated previous Administrator Frank Alonzo mentioned it was not necessary to have a purchases ordinance because it typically happens only a handful of times per year that the Village would spend more than \$20,000. He noted with an improving economy and if there is more revenue for the Village to spend we can do bigger ticket items more frequently. Mayor Andrews stated we had a bad winter this past year, we used a lot of salt and had to act to purchase 200 tons of salt at \$75.00 (the State purchasing price) that was a \$15,000 purchase. He noted if the purchasing amount was \$10,000 it would not have been enough. Superintendent Santen stated the salt was purchased through the State of Illinois program at \$75.00 per ton of salt but when it came time to ship the salt the State had used it for other purposes and the Village had to go out in the market to buy road salt at \$175.00 per ton. Mayor Andrews stated that is an example but the Village will set what constitutes an emergency purchase and that would depend on the circumstances. Mayor Andrews stated he is not in favor of a purchases ordinance, in his opinion it is not needed and we do have an ordinance #2008-6 where the purchasing amount was increased from \$10,000 to \$20,000. At that time the State of Illinois allowed the Village to do that so the State recognized the lower number was not working and allowed for it to be raised. He added the Village code contains provisions for what the Village Administrator can and cannot do. One example is he cannot commit to buying a police car that will cost \$20,000 to \$30,000 unless we go out to bid.

Mayor Andrews stated the ordinance before the Board would put requirements on getting verbal quotes if it is between \$1,000 and \$10,000, written quotes if it is between \$10,000 and \$20,000 and going out to bid. Mayor Andrews further stated if the Board wants to go forward with the ordinance then his recommendation is that the Board be prepared to put into the budget salary for an employee in the front office to help keep up with the paperwork because staff is getting busier as days go by because of F.O.I.A. requests, the street bond, building is picking up and the staff works hard to try to keep up with what they have in front of them. Mayor Andrews noted if it is determined the Village Administrator is mismanaging purchases less than \$20,000 we do not need an ordinance and all we need is to just call someone in to the office and tell them don't do that anymore and if it continues an administrator would be gone.

Trustee Wittenberg asked if we are reviewing the purchasing ordinance that was tabled from the last meeting as well as additions to that ordinance. Mayor Andrews stated he is opposed to the ordinance amending what we already have in place to require those items like three verbal quotes under \$10,000, three written quotes \$10,000 to \$20,000 and all items amending the current ordinance. Trustee Wittenberg stated she appreciates Chief Brooks research on this topic, maybe what we put in that draft ordinance is too restrictive and she understands what is going on with a purchases ordinance. She noted some Villages have a \$5,000 purchasing authority. She added she thinks it is important to have structured definition language in an ordinance about purchasing, she would like to talk further with Chief Brooks in more detail and suggested this matter be tabled again. Trustee Wittenberg stated the purpose of a purchases ordinance is not to inflict an undue burden on administrative staff but to set forth specific guidelines because there are too many exemptions in Section 2.70.040 of the code and there needs to be a happy median.

Trustee Hinshaw referred to page 10, **Section 3 (e) "Sole Source Procurement"** of the draft ordinance and he quoted "*when the contract exceeds \$20,000, the award shall be made by the Board of Trustees*". Trustee Hinshaw stated he recalled the discussion by the Board was that a \$5,000 amount was too low, then we talked about \$10,000 but he did not recall the section before that, Section 3 about small purchases. Trustee Hinshaw stated he likes the \$10,000 amount and is not so concerned with section one and section two. He recalled that the Board talked about \$10,000 so he was surprised to still see the \$20,000 amount in the ordinance. Trustee Wittenberg stated a meeting of the minds is needed to have a more fruitful discussion and present the ordinance again after that discussion. Trustee Wittenberg moved, seconded by Trustee O'Laughlin, to table the purchasing ordinance. Motion carried by unanimous voice vote (6/0/0).

9. Discussion Regarding Update on Indian Head Park Electric Aggregation Program;

Mayor Andrews stated at a meeting in April, we received an offer from Constellation Energy to extend the electric aggregation agreement with Constellation Energy, the current electric supplier we were paying a rate of 4.899 cents per kilowatt hour. He noted the energy market has fluctuated, the rates have gone up and a month ago the rates were announced with an offer of 7.19 cents per kilowatt hour on a three year contract extension pursuant to an extension provision in the original contract. Mayor Andrews stated there was an opportunity to extend the agreement for whatever term we choose and price quotes were received for one, two and three years. The longer term contract had the cheaper rate and the shorter term had a higher rate.

He noted the Board passed a resolution at that time to authorize the Mayor to enter into an agreement with Constellation Energy for three years at 7.19 cents per kilowatt hour or whatever the current market rate was to extend the old agreement which had a price protection provision. Counsel Rich Ramello stated the old agreement had a price guarantee that if the price quoted and charged by Constellation Energy was to exceed the price Commonwealth Edison was charging the Village could terminate the contract and people could opt-out of buying their energy from Constellation without penalty. Counsel Ramello stated there were two sections of the original agreement (Section 5.13 and 3.5) that provided for that right to terminate without penalty if the price for Constellation's power exceeded ComEd's price, an extension agreement was tendered to Constellation for thirty-six months to extend the original agreement and the only thing added was the Illinois Commerce Commission new rules for notice to consumers so that language was added to bring it up to current law. He noted Constellation declined to sign the agreement and they indicated that they are not willing to sign an extension that has a price guarantee agreement and part of that reason is that the ComEd rate at that time was about 6 cents per kilowatt hour and Constellation was quoting a rate of 7.19 cents per kilowatt hour. Counsel Ramello stated the news has been reporting that ComEd has now come out with new rates and the rate is 7.59 cents per kilowatt hour and since the Board was clear they wanted the price guarantee language as part of the agreement, the agreement was not extended thirty-six months but rather a one month extension was granted at a rate of 5.85 cents per kilowatt hour. He noted Mr. Orcel from Constellation has contacted the Village and requested we again enter into negotiations with them to extend the power supply agreement as we originally proposed to do a month ago. He asked Mr. Orcel again if a price guarantee from the original contract would be offered and he indicated it would not be offered.

Counsel Ramello stated the option for the Board is to get a price for a one month extension, to terminate the contract and go back to Commonwealth Edison with their price or go out to seek bids from all of the retail electric suppliers same as a year ago. Mayor Andrews asked the Board for direction on how to proceed. Mayor Andrews stated if the contract is terminated it will fall back to ComEd's rate, we can also get a one month extension or go out for bids from the retail electric suppliers. Counsel Ramello stated Constellation has represented that there is no electric supplier in the Illinois market that will offer a price guarantee and the electric proposal was changed from the original contract to include a two step process. The first step would be to send the alternate retail electric supplier the Village's contract along with a series of other questions including their qualifications and they would have to indicate if there are any other provisions of the contract that they are unwilling to abide by so it can be determined if there are other suppliers out there who will agree to a price guarantee. Counsel Ramello stated electric suppliers will have to review the contract to determine if they are comfortable with the language of the power supply agreement as it is currently written or it can be amended and the Village can go out for bids and solicit new proposals.

Trustee O'Laughlin stated it does not cost us anything and we should take the one month extension and go out for bids. Mayor Andrews stated perhaps a two month extension would be needed to help accomplish locking in a rate and then go out for bids.

Trustee Hinshaw stated he agrees to go out for bids, he would have to go back and check his notes from the last time and thought it was longer and maybe three months or whatever that period is we should have a short term solution. Trustee Schnauffer asked what the rate was for a one month extension that was quoted by Constellation. Counsel Ramello stated the rate was 5.85 for one month.

Mayor Andrews stated he is in favor of extending the contract for two or three months and in the meantime pursue a request for proposal to determine what the rates are and if we want to keep going with the electric aggregation. Trustee Hinshaw moved, seconded by Trustee O'Laughlin, to direct Counsel to negotiate with Constellation for a sixty to ninety day period and to authorize an extension of the power supply agreement. Motion carried by unanimous roll call vote (6/0/0).

Ayes: Trustees: Bailey, Hinshaw, O'Laughlin, Schnauffer, Walsh, Wittenberg

Nays: None

Absent: None

10. *Presentation Regarding Lyons Township Mass Dispensing & Vaccination Plan – Trustee Wittenberg*

Trustee Wittenberg reported on March 6, 2014 she and Trustee O'Laughlin attended a Lyons Township Mass Dispensing & Vaccination Plan Seminar. The purpose of the seminar was to discuss the Cook County Department of Public Health plan that was put in place on the Village's behalf. Trustee Wittenberg stated an update was provided to review the Lyons Township Mass Dispensing & Vaccination Plan that was created a number of years ago by the communities that are part of Lyons Township including the role that municipalities have to participate. She noted the Cook County Department of Public Health has the direct authority to detect, control and respond to help the needs within suburban Cook County, it is a seven hundred square mile area, it has 125 municipalities and 2.3 million residents. Trustee Wittenberg stated this current need has created a pharmaceutical stockpile distribution site with the help of the Federal and State governments and local Cook County planning partners such as Lyons Township. Trustee Wittenberg stated public health has a much more distinctive role now since we have natural and manmade occurring diseases, a proliferation of world wide travel and we have rare and unusual organisms in a global economy. Trustee Wittenberg stated the public health agencies have provided surveillance and disease monitoring to provide the public with information as well as networking with hospitals and communicating with other agencies for disease prevention.

Trustee Wittenberg stated since 2003 the Lyons Township Mass Dispensing & Vaccination Plan has supported a local plan of dispensing through first responders and the dispensing of pharmaceuticals to residents in the event of a public health emergency or threat. The Township Plan also includes the West Suburban National Corp which is a source of volunteer mass dispensing and a comprehensive plan was developed so a community is prepared to respond to a public health threat event. In the event that requires the dispensing of pharmaceuticals there are specific sites set up in each community for triage and screening to determine if an immunization should be dispensed.

She noted the main dispensing site would be Lyons Township South Campass, the logistical plan is well planned, there are clinic plans, operation plans, Officer Leuser is the Village of Indian Head Park liaison and volunteers are needed from the community if anyone is interested. Mayor Andrews stated perhaps we could add a link to the Village Website with the details.

QUESTIONS AND/OR COMMENTS FROM THE AUDIENCE

Mayor Andrews stated at the April meeting he invited Lyons Township Assessor Barbara Weyrick to attend the meeting. However, she had a scheduling conflict and could not attend the meeting. He noted Chief Brooks attended a meeting with him at the Township about the Triennial reassessment and a map will be provided showing various neighborhoods in Lyons Township to give someone a general sense of a property value within that neighborhood to determine a comparable value of a home of a similar valuation. Mayor Andrews stated once the map is received it will be put on the Website and the Assessor's Office is always willing to help residents with their questions.

Mayor Andrews thanked the Doings Newspaper for the front page announcement about the Village's Easter Egg Hunt. He also thanked the teachers, parents and students of the Highlands School who were involved in the service day at Blackhawk Park and Sacajawea Park.

Trustee Hinshaw stated the Cook County Board approved a new government body to manage waste and recycling, he wanted to tell the community about it and one offshoot of that might mean higher waste and recycling fees for residents. Trustee Hinshaw stated earlier when talking about the Planning and Zoning he did not have the right forum and he did want to say Jack Yelnick and Diane Andrews have made great contributions to the Planning/Zoning. Trustee Hinshaw mentioned with regard to the service day he was at Sacajawea Park and there were 8 kid hours and 4 adult hours and the group made an impact to the park and he did not get to see Blackhawk Park yet. Trustee Hinshaw stated Peter from Public Works was out and he thanked him and the Public Works Department for allowing him to be there and we are fortunate to have Joan Metz who coordinated the service day. Mayor Andrews stated Pepe from Public Works also helped at the park. Mayor Andrews stated we are on record with the West Central Municipal Conference to oppose the ordinance created for a new level of Cook County government to have oversight over waste and recycling in local municipalities. He noted the ordinance exempts the City of Chicago.

Joan Metz, of Arrowhead Court, stated in trying to organize the service day she asked what a reasonable expectation would be to receive a return phone call back from Ed Santen. She noted she received really nice responses from John Brooks whenever she has called. John Brooks stated any calls he receives as the Administrator he tries to respond as quickly as possible and he will make every effort that department staff returns calls as well. John Brooks stated he would be glad to take any calls anyone has whether it is Public Works, Police Department or the Administration Office to respond in a timely manner.

Bob Bersin, of Acacia, stated he was surprised at the items that were tabled regarding the road program because at the last meeting there was a mention the contracts would be approved to get the roads done this year and now there is a month delay. Counsel Ramello stated bond counsel who issues the bond opinion for the issuance of the bonds was not prepared to give their bond opinion this morning when the bonds were to be sold so the sale of the bonds was postponed. Mayor Andrews stated the events were beyond his control and counsel explained why the Board could not vote on the matter tonight.

Chris Metz, of Arrowhead Court asked why bond counsel not able to obtain the funding and was there a problem with the formality. Counsel Ramello stated bond counsel is still conducting their due diligence.

Richard Higgins, of 70th Place, stated ComEd announced today they were going to raise the rates June 1st but they are also planning to raise delivery charges by 3 cents and that may be why other companies are not willing to guarantee the rates because they do not know what the ComEd rates will be. He added it might end up at 10 cents per kilowatt hour. Mayor Andrews stated the delivery charges is the only part of the aggregation we can control.

Ed Screens, of Arrowhead Trail, stated he was out of town for a period of time and just wanted to check on the status of the evaluation of the streets and the work to be done on Arrowhead Trail because the last mention was mill and overlay for that street. Mayor Andrews stated Arrowhead Trail is one of nine streets that will get a major reconstruction that includes work down to the gravel, curbs and drainage work.

EXECUTIVE SESSION

Trustee Walsh moved, seconded by Trustee Wittenberg, to adjourn to executive session pursuant to 5 ILCS 120/2 (c) (11) to discuss probable or imminent litigation and 5 ILCS 120/2 (c) (1) to discuss the appointment, employment, compensation, discipline, performance or dismissal of specific employees. Motion carried by unanimous voice vote (6/0/0).

RETURN TO THE REGULAR BOARD MEETING

There being no further matters to discuss in the executive session, Trustee Schnauffer moved, seconded by Trustee Wittenberg, to return to the open meeting. Motion carried by unanimous voice vote (6/0/0).

ADJOURNMENT

There being no further business to discuss, Trustee Bailey moved, seconded by Trustee O'Laughlin, to adjourn the regular Board meeting at 9:50 p.m. Motion Carried by unanimous voice vote (6/0/0).

Submitted by,
Joseph V. Consolo, Village Clerk

Minutes prepared by,
Kathy Leach, Deputy Clerk/Recording Secretary